

LIONS CLUBS INTERNATIONAL

District Restructure and Redevelopment Grant

Criteria and Application Format

New districts that are a result of the consolidation of one or more transitional districts may apply for a redevelopment grant to fund leadership development, membership initiatives and/or strategies that improve club operations as well as other costs associated with redistricting.

The new district must be the result of a redistricting proposal that was approved by the International Board of Directors during a board meeting that took place from October 2015 through October 2018. Each new district may receive up to US\$2.00 per member the first year of the newly organized district and US\$1.00 for each member plus an additional US\$10.00 for each net member increase the two years following the initial year of the new district. The net member increase is based on the membership gain achieved the previous year. See **Funding Calculation** on page four for more details. It should be noted that redistricting proposals are only approved during the October International Board of Directors meetings each year.

Applicant Requirements:

Grant applications may be submitted by the elected district governor (for grants submitted before the redistricting takes place) or the current district governor once the new district is established prior to the close of the third year of the reorganized district's formation.

The application must outline plans to build leadership, increase membership and/or improve club operations or offset costs associated with redistricting and must significantly benefit the clubs in the new district.

The application may be made for a single year or multiple years, but reimbursement is limited to the allocated amount for each year.

The grant application may be amended by the district governor, with approval of the district cabinet, but each revision will require approval by the District and Club Service Committee and may only redirect funds that have not already been expended.

Grants must be submitted using the official grant application

Reimbursement Limits:

Reimbursement is limited to the following:

First year of the reorganized district: Up to US\$2.00 per member based on the membership reported on July 1st of the fiscal year.

Second year of the reorganized district: Up to US\$1.00 per member based on July 1st of the second year plus an additional US\$10.00 for each net member gained the previous year.

Third year of the reorganized district: Up to US\$1.00 per member based on July 1st of the third year plus an additional US\$10.00 for each net member gained the previous year.

These amounts may only be used for expenses incurred in the year specified and may not be rescheduled for later or earlier expenses.

Reimbursement Criteria

Reimbursement may only be requested by the district governor. Reimbursement is limited to actual eligible expenses incurred, not to exceed the total amount approved, and will be paid to the district only upon receipt of all required documents and receipts. Failure to use the funds as agreed shall result in the funds being returned to Lions Clubs International.

Establishing Goals and Action Plans for the Grant Application:

The objective of the District **Restructure and Redevelopment Grant** is to support positive and effective redistricting that results in the development of new leaders, membership growth and improve club support.

The ***Guide for Consolidating Districts*** was designed to help areas identify the resources that are available to the new district, determine district boundaries that would best serve the clubs and establish goals and objectives to help the area strengthen and advance. This grant should focus on how the new district plans to accomplish the goals and objectives that were established as part of the redistricting proposal and should include the specific actions and detailed budget needed to be successful. Please refer to the guide and the application form for more detail.

Application Approval Process:

Applications will be preliminarily reviewed by the District and Club Administration Division staff to ensure the application is complete, meets the grant requirements and provides adequate information for the District and Club Service Committee's evaluation. Division staff may contact the applicant to obtain additional information and to discuss the opportunity. Applications will then be reviewed by the District and Club Service Committee for final approval.

Other considerations:

Once the grant is awarded, the district will be encouraged to complete each goal within the time designated. During this period LCI staff will be available to provide additional support. When possible, staff may recommend that the district participate in existing programs that may provide additional support. Any dispute that arises due to the nature of the grant, the use of the funds or its distribution will require resolution through the District Dispute Resolution Procedure and if unresolved may result in the non-disbursement of funding and/or the return of the funds expended.

The International Board holds the right to refuse, limit payment or deny approval of grant applications that are at the request of Districts that have a history of disputes, unresolved disputes, fail to meet the requirements of a district, do not operate in accordance with the policies and/or constitution and bylaws of the International Association or fail to meet any other criteria that the committee might deem important to the development of the area.

Submit requests and inquiries to:

Lions Clubs International
District and Club Administration Division
300 W. 22nd Street
Oak Brook, Illinois, 60523 USA

Email: districtadministration@lionsclubs.org

District Restructure and Redevelopment Grant Application:

Date Prepared:

District:

Step One: Establish Goals and Action Plans:

Goal: _____

Please describe in detail the research completed and the actions needed to achieve the goal.

How does this plan support the development of new leaders, membership growth and/or improve club support?

Timeline for activities: _____

Volunteer team to implement the plan: _____

Budget Estimate: List and describe the expenses relating to this plan. Please attach the quotes used to estimate the budget.

Item	Description	Amount (in US dollars)

Total Amount Requested: US\$ _____

COMPLETE A GOAL FORM FOR EACH ACTIVITY POTENTIALLY FUNDED BY THIS GRANT

Step Two: Estimate Available Funding

Funding Calculation

Use the space below to calculate your available funds. Keep in mind that the actual amount will be limited to the membership count at the start of each year.

Year	A	B	C	D	E	F	
	Member Count at the Start of the Fiscal Year	Available Funding per member	Amount available based on membership count (Column A multiplied by B)	Net Growth Achieved previous fiscal year	Available Funding for each net member gain	Amount available from growth (Column D multiplied by E)	Total (Column C plus F)
First Year of the New District		US\$2.00 Per member		NA	NA	NA	
Second Year of the District		US\$1.00 Per member			US\$10.00 Net Growth achieved previous year		
Third Year of the District		US\$1.00 Per member			US\$10.00 Net Growth achieved previous year		

Step Three: Attach Documentation

- Goal form for each goal
- Quotes for budget estimate for each goal
- Minutes of the district meeting when the plan was approved

Step Four: Gain Application Approval

Approval Signatures:

To the best of my knowledge, the information submitted is accurate and will support the future development of the district. I endorse this proposal and will do everything in my power to ensure proper and efficient administration of any funds granted.

District Governor (or District Governor Elect prior to District Formation):

Signature	Print Name	District Number
-----------	------------	-----------------

Address

Telephone, fax and email contact information

First Vice District Governor (or Elected to the position if prior to District Formation):

Signature	Print Name	District Number
-----------	------------	-----------------

Address

Telephone, fax and email contact information

Second Vice District Governor (or Elected to the position if prior to District Formation):

Signature	Print Name	District Number
-----------	------------	-----------------

Address

Telephone, fax and email contact information

Step Five: Mail to

DA-DRRG

Lions Clubs International, District and Club Administration Division, 300 W. 22nd Street, Oak Brook, IL, USA 60523